



00-A-1334-N

Richard Oda, Clerk  
U. S. Bankruptcy Court  
P. O. Box 1248  
Montgomery, AL 36192

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NOTICE

The United States District Court for the Middle District of Alabama has adopted the following policy: Pleadings, briefs and motions will no longer be accepted in "letter form." Therefore, for example, a letter requesting the continuance of a matter, will not be accepted. Instead, a motion, with the style of the case and containing a certificate of service, must be filed.

The Court has adopted new Local Rules, effective January 1, 1998. Copies are available in the office of the Clerk of Court. ALL ATTORNEYS ARE EXPECTED TO BE FAMILIAR WITH THE NEW LOCAL RULES. These changes include requirements that jury demands, three-judge-court requests, and class-action requests must be noted in the caption of the case under the case number in the pleading requesting such. In addition, attorneys signing any paper filed with the Clerk must place one of the following identification numbers under his/her signature line: (1) the Six-Digit Attorney Code maintained by the States's Administrative Office of Courts; (2) the attorney number assigned by their state's unified bar or, if not a member of a unified bar, the registration number assigned by the highest court in their jurisdiction of admission, (3) if an attorney has not been otherwise assigned a number, the attorney should use his/her Social Security Number. Finally, the certificate of service must show the name and address of each attorney and/or party on whom the pleading, motion or other paper was served.

The Middle District of Alabama has established an Internet Web Page for benefit of the Bar and the public. The address is [www.almd.uscourts.gov/](http://www.almd.uscourts.gov/). The site contains telephone numbers, Local Rules, a hypertext version of the Court's Guidelines to Civil Discovery, some research links, the Standards for Professional Conduct and other useful information.