

Application for Access to Electronic Case Filing (ECF) System  
For *Pro Hac Vice* Attorneys  
U.S. Bankruptcy Court for the Middle District of Alabama

ECF allows registered participants to file documents electronically with the clerk's office as directed by local rule 5005-1. Fill out your contact information and submit this application to receive an ECF account with this court.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Law Firm: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ State Bar: \_\_\_\_\_  
\_\_\_\_\_ Bar ID Number: \_\_\_\_\_

Has your motion to appear *pro hac vice* been approved? \_\_\_\_\_  
If yes, please list the case number and docket number showing it: \_\_\_\_\_  
If no, email [ecfregistration@almb.uscourts.gov](mailto:ecfregistration@almb.uscourts.gov) for additional support.

By signing and submitting this registration form I agree to the following:

1. My login and password constitute my signature. [See Fed. R. Bankr. P. 9011.] Signatures will be indicated by /s/ and the typed name of the person signing.
2. I will not knowingly permit my login and password to be used by any unauthorized person. I will contact the clerk's office at 334-954-3800 to report any suspected compromise of my password, and I will notify the clerk's office by email at [ecfregistration@almb.uscourts.gov](mailto:ecfregistration@almb.uscourts.gov) or by phone at 334-954-3800 if my account is no longer necessary.
3. I agree to pay all fees incurred by the use of my account.
4. Pursuant to Fed. R. Bankr. P. 7005, I agree to receive service of documents and docket activity electronically where service is otherwise permitted by first class mail.
5. I agree to keep my contact information current. Failure to do so will result in my account being locked. If my account is locked for any reason I will contact the clerk's office at 334-954-3800 to attempt to resolve the issue.
6. I understand that I must limit my ECF activity to the case for which my admission *pro hac vice* was granted.
7. I certify that the information submitted above is true and correct.

\_\_\_\_\_  
Signature \_\_\_\_\_  
Date

Your signed and completed application can be processed only when emailed to  
[ecfregistration@almb.uscourts.gov](mailto:ecfregistration@almb.uscourts.gov).