Rule 9037-1 Redacted Filings

(a) The responsibility for redacting the personal identifiers discussed in Rule 9037,
Federal Rules of Bankruptcy Procedure, rests with counsel and the parties. The clerk is not
required to review pleadings for compliance with this rule.

(b) When a party discovers or is notified that a document containing personal identifiers
was filed, the party should file a motion to redact the personal identifiers from the document. The
court will order the document to be restricted from public view and will order the party to file a
properly redacted document within seven days.
(c) To properly redact a document, take a copy of the original document and black out
the personal identifiers. File the redacted document using the miscellaneous category in CM/ECF
and choosing the redacted replacement document event.
(b) When a party discovers or is notified that a document containing personal identifiers
was filed, the party must do the following:
(1) file a motion to redact identifying the proposed redactions;
(2) attach to the motion the proposed redacted document;
(3) include in the motion the docket or proof of claim number of the previously-
filed document; and
(4) serve the motion and attachment on the debtor, debtor's attorney, trustee (if
any), Bankruptcy Administrator, filer of the unredacted document, and any individual whose
personal identifying information is to be redacted.